

**CONSTITUTION AND BYLAWS OF THE
ALABAMA ASSOCIATION OF PLUMBING, GAS
AND MECHANICAL INSPECTORS**

**ARTICLE I
NAME**

The name of this organization shall be the Alabama Association of Plumbing, Gas and Mechanical Inspectors.

**ARTICLE II
OBJECTS**

The Objects of this organization are to:

- A. Cooperate in the formulation of an Alabama plumbing, gas, and mechanical code standard.
- B. Work toward a uniform plumbing, gas, and mechanical code for all cities and counties.
- C. Promote uniform understanding and application of all state, county and city plumbing, gas and mechanical codes.
- D. Secure and promote uniform administrative ordinances and inspection methods.
- E. Promote closer cooperation among inspector, inspection departments, health department, plumbing, gas and mechanical industry and the public.
- F. Promote and improve the standards of the profession of plumbing, gas and mechanical inspectors.

**ARTICLE III
MEMBERSHIP**

The membership of this organization shall be active, associate, retired active and retired associate.

- A. Active membership shall be restricted to municipalities or other political subdivisions, which shall be represented by public officials actively engaged in plumbing, gas and mechanical inspections, or inspectors of governmental departments, which administer, enforce or formulate laws, ordinances, rules, or regulations relating to plumbing, gas and mechanical installations.

- B. Associate membership shall consist of those persons, firms, or corporations affiliated with manufacturers of plumbing, gas and mechanical equipment or materials; or any person, firm or corporation or organization affiliated with the activities described for active members and who desire to assist in the promoting of this organization for the purpose of protecting the public against the faulty installation of plumbing, gas and/or mechanical systems and equipment.
- C. Retired active and retired associate members shall have full privileges as an active or associate member.
- D. The application for membership shall be accompanied by the annual dues as stipulated for active and/or associate membership in Article IX of these constitution and bylaws.
- E. When a retired active or associate member in good standing, has contributed to a great extent, to the success of the Alabama Association of Plumbing, Gas and Mechanical Inspectors organization, the Executive Board may bestow to the member to the classification of **Honorary Lifetime Member**. They then have shall have full privileges of an active or associate member.

ARTICLE IV OFFICERS

- A. Officers of this association shall consist of a President, Vice-President, Secretary and a Treasurer who shall be elected at the annual meeting of the association from the active members who, at the time of their election, are in good standing. Such newly elected officers shall hold office for a period of one year beginning sixty (60) days following the date of their election to office, or until their successors have been duly elected and qualified.
- B. The President shall preside at all meetings of the association and shall appoint all chairman and committees not provided specifically for herein. The President shall also preside at all Board of Directors meetings, and perform all other and such usual duties as performed by the President of an association.
- C. The Vice President shall act and perform the duties of the President in the absence of the President, sit on the Program Committee and shall assist the President in the conduct of the office and the activities of the association.
- D. The Secretary shall keep the minutes and records of all meetings and association activities, perform the correspondence of the association and shall head the Membership Committee.
- E. The Treasurer shall receive and disburse the funds of this association in accordance with the terms of the constitution and bylaws of this association and shall render a Treasurer's Report at each annual meeting of the association, and at such other times when called upon to do so by the President or the Board of Directors.

- F. All checks disbursing association funds shall be signed by the Treasurer and countersigned by the President or other elected official of the association.
- G. Past President shall be an advisor to the President on the Program Committee.
- H. In the event of an Officer stepping down after the Annual Meeting, the Vice-President and/or Secretary will move up one position and serve the remainder of the term. The President would then appoint someone to serve the remainder of the term of Secretary. This appointment would need a Majority telephone vote of the Board of Directors for approval.

ARTICLE V BOARD OF DIRECTORS

Section 1 – Four (4) active members shall be elected as members of the Board of Directors by the active membership. The two receiving the highest number of votes at the first meeting shall serve for a term of two years and the next two highest shall serve for a term of one year. Thereafter, two members shall be elected at each annual meeting to serve for a term of two years or until their successors have been duly elected and qualified.

Section 2 – The duly elected President, Vice President, and Secretary and Treasurer shall also serve as members of the Board of Directors. The immediate Past President shall serve as a member of the Board of Directors.

Section 3 – The policies, business, property, Membership Drive Committee, and management of the association shall be under the authority of the Board of Directors.

Section 4 – No officer or member of the Board of Directors shall succeed themselves more than two consecutive terms except the Secretary and the Treasurer.

Section 5 – A quorum shall consist of five (5) members of the Board of Directors. Action taken by less than five (5) members present shall be confirmed by letter ballot.

Section 6 – In the event of a Board Member stepping down after the Annual Meeting, the President would then appoint someone to server the remainder of the year. This appointment would need a Majority telephone vote of the Board of Directors for approval. At the next Annual Meeting, a new Board Member would be elected.

ARTICLE VI VOTING

The active members of this association shall have the sole and exclusive right to vote. Each active member represents only one vote.

Associate members shall be entitled to the privilege of the floor for discussion at all meetings of the association; however, they shall not have the right to vote. Only active members may present motions from the floor of the assembly.

ARTICLE VII MEETINGS

Section 1 – An annual meeting of the association shall be held each year at such time and place as may be designated by the President and the Board of Directors.

Section 2 – The President of this association shall have the right and authority to call meetings of the Board of Directors, as he/she deems necessary.

ARTICLE VIII AMENDMENTS

The constitution and bylaws of the association may be changed and/or amended by a vote of two-thirds (2/3) of the active members of this association present at the business meeting. Any proposed changes in the constitution and bylaws shall be distributed to each active member of the association not less than twenty-four (24) hours prior to the next annual business meeting.

ARTICLE IX ANNUAL DUES

Section 1 – a) The annual dues for active membership shall be twenty dollars (\$20.00).
b) The annual dues for the associate membership shall be twenty dollars (\$20.00).
c) The dues of the retired active or retired associate shall be waived.

Section 2 – a) The dues shall cover the calendar year March 1st to February 29th and shall be paid each year on or before the first day of March.
b) The Treasurer shall maintain an accurate roster of the active and associate memberships, including mailing addresses.

Section 3 – No person shall be a member in good standing who has not paid their annual dues.

ARTICLE X PARLIMENTARY AUTHORITY

Robert's Rules of Order shall be the final authority on all questions of procedure and parliamentary laws not covered by the constitution and bylaws of this association.

Article XI

Dissolving of Association

In the event that the Alabama Association of Plumbing, Gas, and Mechanical Inspectors Board of Directors determine it necessary to dissolve the association, they shall bring forth a motion at the following annual conference for a vote. This vote must pass by a 2/3 majority by all active members. In the event the motion carries, all monies after outstanding debts are paid, will be added to the Smart-Courtney Endowment Fund being held by Auburn University, Auburn, Alabama.